WavE-Suite Project 03 Meeting – group meeting

Date of Meeting: 13 Sept 2021

Time	Items	Main speakers	Actions to be taken	Reference
15:30	Introduction	QM		
15:35	Review progress	All		Actions after meeting
15:50	Project Lunch event (1) Suggest 3 days? Online? (2) Format? Invite other people to make presentations?	All	Contact with other partners fix the date – by QWM; preparing presentations – leading researchers;	
16:00	Review Leaders and contributors for each milestone	All		Work Plan and milestone leaders WavE-Suite
16:05	Review issues: (1) Agreements (2) Researchers (3) Others?	All		
16:15	Discuss the plan for 1st 3 WPs: WP1 – M1 and M2 WP2 M7: ML-eddyV WP3 (a)Data set validation (b)More case for dataset WP4: (a) Can we search and summarise the experimental in literature before starting design our own experiments. (b) Should we discuss with IIT Madras to see if they can plan experiments on OWC?	SY RA JZ/XZ JZ/XZ/QM VV/DP VV/QM		
16:55	Website improvement	ALL	Consider all suggestions - SY/QM	
	Any other business and next meeting (just before lunch event)?	ALL		